

SECRETARY OF STATE[721]

Adopted and Filed Emergency

Pursuant to the authority of Iowa Code sections 47.1 and 17A.3, the Secretary of State amends Chapter 21, "Election Forms and Instructions," Iowa Administrative Code.

These amendments are necessary due to the number of satellite voting petitions that are being received by county commissioners for the 2010 general election.

Pursuant to Iowa Code section 17A.4(3), the Secretary of State finds that notice and public participation are unnecessary because these amendments provide for the secure use of the statewide voter registration system at satellite voting locations.

Pursuant to Iowa Code section 17A.5(2)"b"(2), the Secretary of State further finds that the normal effective date of these amendments, 35 days after publication, should be waived and the amendments made effective upon filing. The normal effective date should be waived because the change is necessary before satellite voting is allowed to begin on September 23, 2010. These amendments confer a benefit on the voting public by allowing county commissioners conducting satellite voting to securely use the statewide voter registration system at satellite voting locations.

These amendments are also published herein under Notice of Intended Action as **ARC 9140B** to allow for public comment.

These amendments are intended to implement 2009 Iowa Code Supplement section 53.11.

These amendments became effective September 16, 2010.

The following amendments are adopted.

ITEM 1. Amend subrule 21.300(10) as follows:

21.300(10) *Voter registration at the satellite absentee voting station.* Each satellite absentee voting station shall provide forms necessary to register voters, including the oaths necessary to process voters registering pursuant to Iowa Code section 48A.7A, and to record changes in voter registration records. Workers shall also be provided with a method of verifying whether people applying for absentee ballots are registered voters.

The commissioner may provide a list of registered voters in the precincts served by the station. The list may be on paper or contained in a computerized data file.

As an alternative, the commissioner may provide a computer connection with the commissioner's office. ~~Satellite absentee voting stations shall not be directly connected to the I-Voters statewide voter registration database.~~

ITEM 2. Adopt the following **new** subrule 21.300(13):

21.300(13) *Use of I-Voters at satellite absentee voting stations.* Any county commissioner who wants to use the I-Voters statewide voter registration database at a satellite absentee voting station shall:

a. Complete an application to use I-Voters at a satellite absentee voting station. A separate application shall be completed for each satellite absentee voting station. The application is available on the state commissioner's Web site. The application shall be submitted at least seven days before the opening of the satellite absentee voting station. If it is not possible to submit an application at least seven days before the station opens due to the receipt of a petition, the application shall be submitted as soon as possible. The application will be considered by the state commissioner as soon as practicable after it is received. The state commissioner reserves the right to reject an application for any reason or to limit the number of users at any satellite absentee voting station.

b. Use a cellular telephone service or a wired Internet connection to connect to the Internet from the satellite absentee voting station. If the county uses a wired Internet connection, the commissioner shall use either a regular or a wireless router between the wired Internet connection and the county's computers. Connection to a facility's wireless network is not permitted.

c. Configure any wireless routers to be used between the facility's wired Internet connection and the county's laptop computers as follows:

- (1) A minimum 10-character password must be assigned to the router administration screens.
 - (2) WPA (AES) security for wireless connections with a minimum 10-character password must be used.
 - (3) Remote management of the router must be prohibited.
 - (4) Universal Plug & Play must be turned off.
 - (5) Port forwarding on the router must not be disabled.
 - (6) Unauthorized connections shall be prohibited, including smartphones, personal digital assistants (PDAs) and laptops.
- d.* Configure any wired routers to be used between the facility's wired Internet connection and the county's laptop computers as follows:
- (1) Remote management of the router must be prohibited.
 - (2) Universal Plug & Play must be turned off.
 - (3) Port forwarding on the router must not be disabled.
 - (4) Unauthorized connections shall be prohibited, including smartphones, PDAs and laptops.
 - (5) Administrator passwords for the routers must be changed from the default passwords, and standard county password policies shall be followed.
- e.* Laptops used at a satellite absentee voting station shall be configured as follows:
- (1) The hard drives must be encrypted.
 - (2) The operating system must be fully supported by the operating system vendor.
 - (3) The operating system must be fully patched.
 - (4) Antivirus software and anti-spyware must be installed and up to date.
 - (5) A full antivirus and anti-spyware scan must be done during the week before a laptop is used at a satellite absentee voting station and at least once a week thereafter while the laptop is being used at satellite absentee voting stations.
 - (6) The administrator password must be changed from the default password.
 - (7) Guest user accounts must be disabled or renamed.
 - (8) File/print sharing must be turned off, and remote access must be disabled.
 - (9) Bluetooth must be turned off.
 - (10) The Windows firewall must be turned on.
- f.* Laptops connected to I-Voters at a satellite absentee voting station shall never be left unattended.
- g.* Laptops connected to I-Voters at a satellite absentee voting station shall not have any USB memory sticks or CDs/DVDs inserted in the computer after the virus scan is conducted pursuant to subrule 21.300(13), paragraph "e."
- h.* Laptops connected to I-Voters at a satellite absentee voting station shall not be used to visit any other Web sites.
- i.* No software applications, other than I-Voters, shall be used while the I-Voters application is in use at a satellite absentee voting station.

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EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 10/6/10.